

# Oak Park Apartments

June 2023

## Newsletter

Sunday, June 18, 2023

HAPPY  
*Father's Day*



*"Wishing all our fathers a happy Father's Day!"*

JUNETEENTH  
CELEBRATE FREEDOM

Monday, June 19, 2023

  
*class of*  
**2023**  
CONGRATULATIONS GRADUATES!

**We want to celebrate our residents on their accomplishment! Please let us know if you have recently graduated or will be graduating soon so that we can highlight you in our future newsletters and on our social media pages!**

### Manager's

- Rent is due on the 1<sup>st</sup> of each month
- No tags on vehicles, inoperable vehicles are not allowed on-site **AND WILL BE TOWED.**
- Extermination services are performed every Friday per designated building.
- Porches/Patios may not be used to store belongings. Only appropriate outdoor furniture permitted!

**Please make sure you put your name and unit number on your money order**

# Oak Park Apartments Maintenance Requests

Please complete a service work order request online or call 1-866-440-7667!!



**Call the police and inform management!!!**



**GREAT NEWS!**



We are happy to introduce you to our Resident Portal and emoney order system!



To access the resident portal, go to  
<https://nelsonoakparkapartments.activebuilding.com/login>



**SCAN ME**



**Did you know? You can now download the Active Building Mobile App for FREE.  
Try it today!**

# **Reminders & Updates**

## **HOUSEHOLD CHANGES**

Be sure to contact the Office at Oak Park Apartments within 10 CALENDAR DAYS to report changes to your:

- ✓ Family Size
- ✓ Family Status
- ✓ Income

## **HOUSEKEEPING – YOU MUST KEEP YOUR APARTMENT**

- ✓ Free of trash and clutter.
- ✓ Routinely swept/mopped/vacuumed/carpet cleaned.
- ✓ Clean/Defrost refrigerator/freezer and Stove/Oven/Exhaust Hood inside/out.
- ✓ Check outlet and light switch plates for safety and keep intact.
- ✓ Change the filter in your furnace. If unit has a washable filter clean it regularly.
- ✓ Utility service must be turned on.
- ✓ At Oak Park Apartments units are professionally sprayed weekly.

## **NOISE**

- ✓ Residents shall not permit any musical instrument, radio, television, stereo or other like devices to be used above a normal tone.
- ✓ Normal tone means it cannot be heard in the hallway or outside of the unit and does not interfere with neighbor's quiet enjoyment.

## **VISITORS AT OAK PARK APARTMENTS**

- ✓ You are responsible for your guests/visitors. Including their behavior while on-site.
- ✓ Guests/Visitors are not permitted to use the laundry facilities.

## **ALCHOLIC BEVERAGES - FOOD**

- ✓ The use of alcoholic beverages IS NOT allowed outside your leased apartment.
- ✓ YOU MUST dispose of any food/beverage containers in the proper trash receptacles.

**LOITERING** - Residents MUST NOT ALLOW any member of the YOUR household, guest(s), or person(s) under the YOUR care/control to:

- ✓ Loiter or play in the laundry rooms, hallways, stairwells, landings, or common areas.
- ✓ Play, lean, or linger on fence, hallways, stairwells, or landings.
- ✓ Doors are to be used for entering and exiting the floors or the building.

## **UTILITY CARD - UPDATE**

- ✓ Contact the card vendor, Northlane Technologies, 24/7 at 1-866-326-8689, English press option 1 and #, to request a replacement card.
- ✓ Be prepared to provide your name/head of household, address, zip code, telephone/cellphone number, email address, and the last balance on your lost card. The replacement card should arrive in 7-10 business days.

Stay in touch and Stay Connected...



[www.facebook.com/nelsonasc1987](http://www.facebook.com/nelsonasc1987)

Email: [oakparkapts@nelsonasc.com](mailto:oakparkapts@nelsonasc.com)

Webpage: [www.nelsonasc.com/oakpark](http://www.nelsonasc.com/oakpark)

## Oak Park Apartments

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